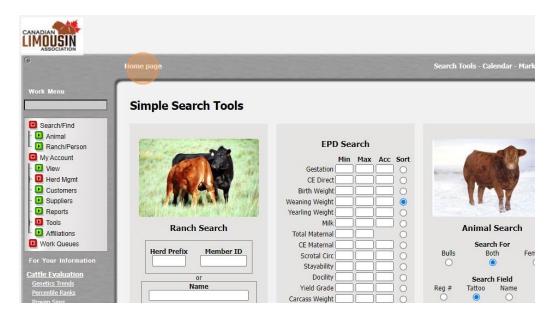
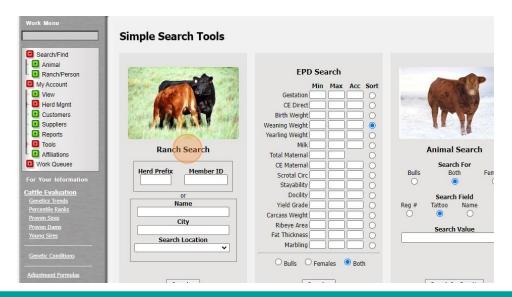


## MEMBERS GUIDE TO NAVIGATING DIGITAL BEEF

- 1. Navigate to <u>cla.digitalbeef.com</u> and log into your account
- 2. When you log it may take you to the home screen



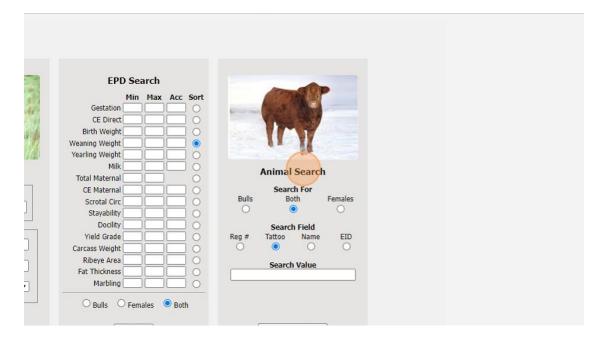
3. On this page you can do Ranch Searches, for any members you would like to look up. You can search by herd prefix, member number, member name, etc.



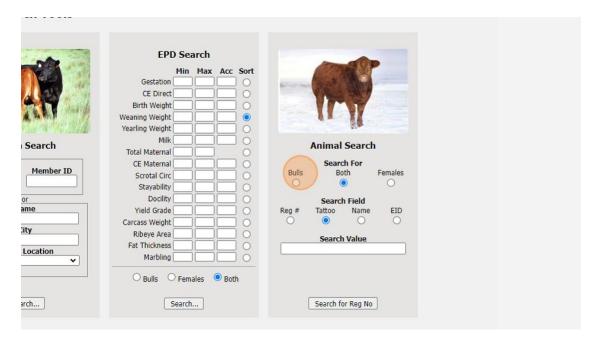
4. Enter the information in and click search and it will bring up a list that matches the search criteria



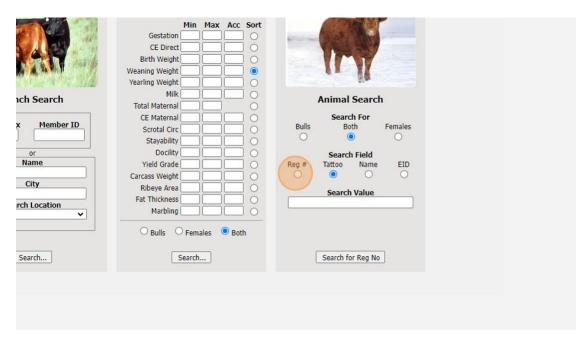
5. Animal Searches to look up specific animals



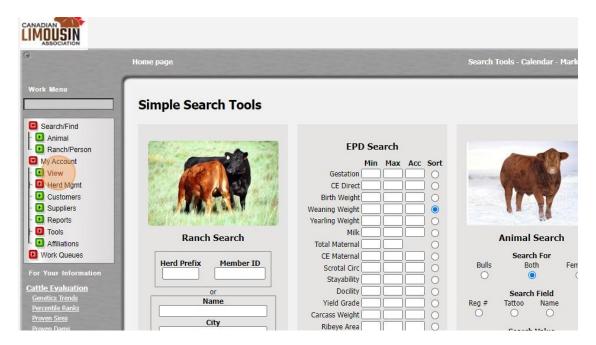
#### 6. Choose from Bulls, Females or Both



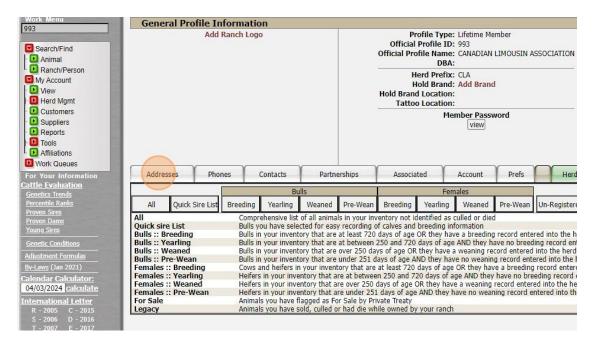
7. Searches can be completed by Registration number, Tattoo, Name or EID. Check which box you prefer to search by. Then enter the information into the search value box below and click search for button below, and a list will be generated to match your search criteria



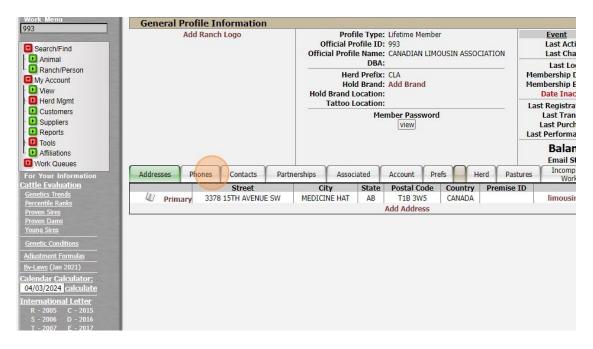
8. To get to your main profile screen, click the View tab



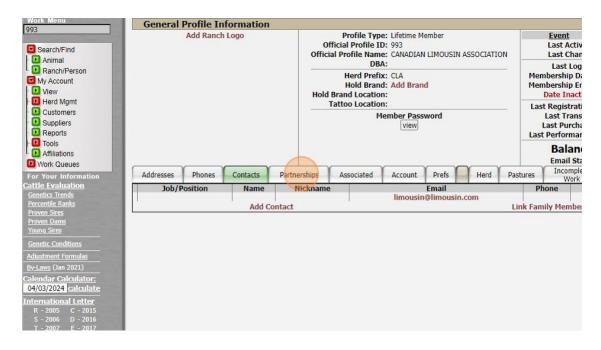
9. Once you are in your profile you can access your personal information, change or update your information. The address tab will allow you to update your address on file as well as your email address.



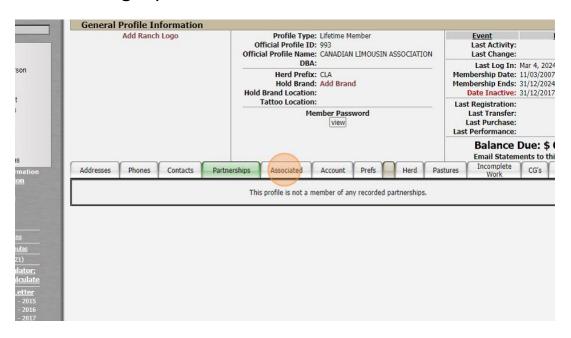
10. The phone tab will allow you to see what phone numbers are on file and make changes if required



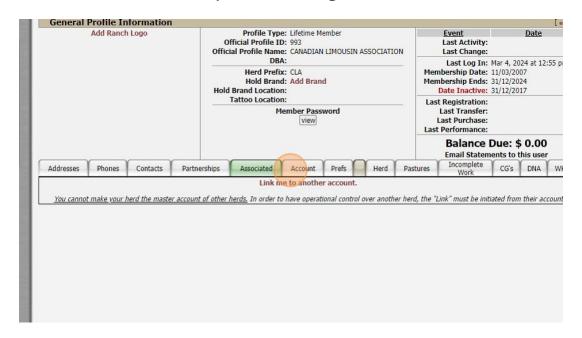
11. The partnership tab will show you what partnerships are attached to your profile



12. The Associated tab will show you if you have accounts associated with your profile, here some families will link their accounts to one main account to have the ease of registry work out of one account.

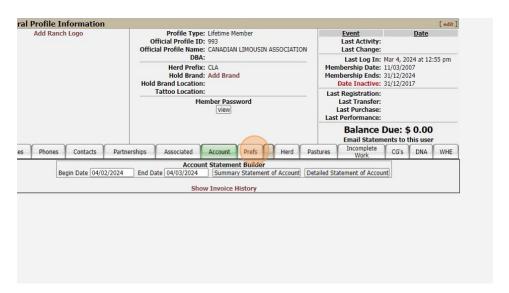


13. The account tab will display individual invoices, you can type in a specific date range for invoices or statements if you are missing some.

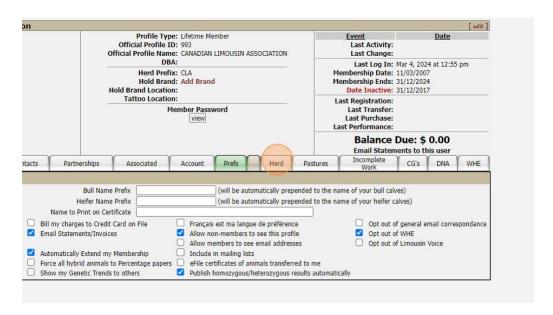


14. The Prefs tab will list all the preferences for your account, if you want to use a credit card on account or have invoices emailed to you those can be selected here.

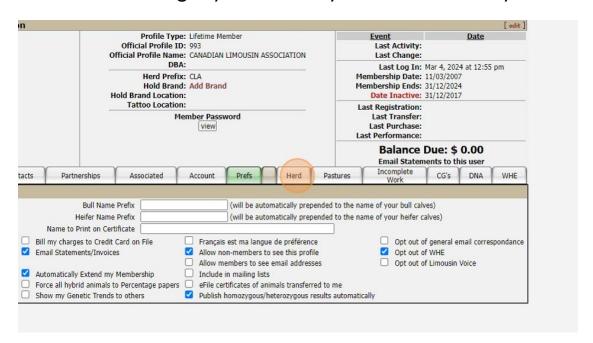
You can also set membership to auto renew, opt out of WHE, set your transfers to e-file only and more.



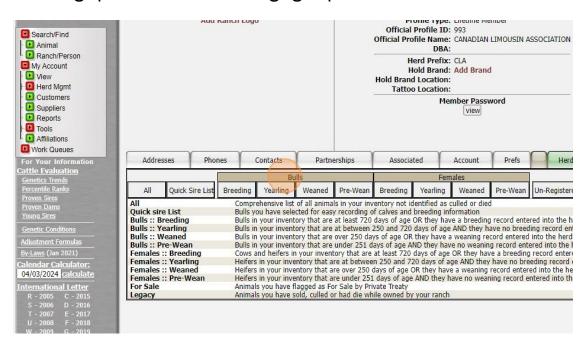
15. A view of your preferences area, check mark your selected preferences, uncheck anything you do not want.



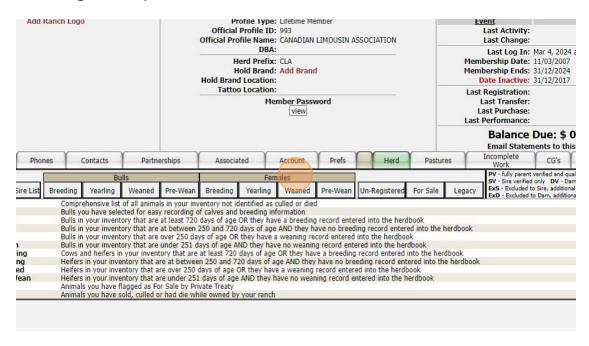
#### 16. The herd tab will give you a list of all your active animals in your herd



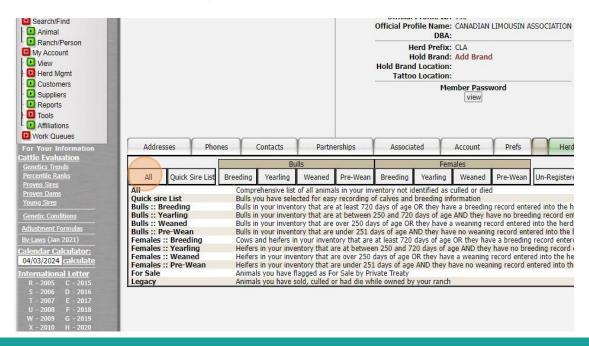
17. Under the bulls you can click breeding, yearling, weaned and pre-wean, this will bring up the list under each age group



18. Under the females you can click breeding, yearling, weaned and pre-wean, this will bring up the list under each age group. A bit further to the left is the unregistered animal tab, here will list all the animals in your account that have not been registered yet.



19. To generate a complete list, click the "All" tab and this will bring up a list of all the active animals on your account



20. Once you have generated the list of your choosing, you can navigate to each animal or put them in work queues.

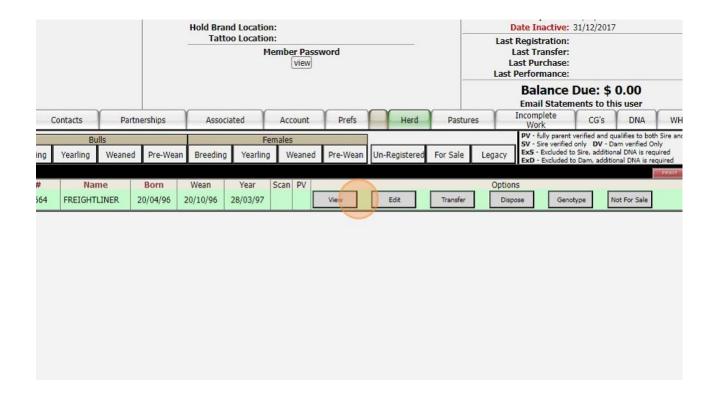
The view tab will allow you to view your animal profile,

The Edit tab will allow you to make minor edits to an animal

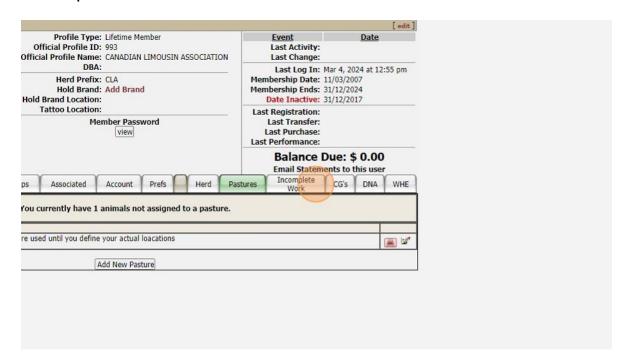
The Transfer tab will put the animal in a Transfer queue if you're wishing to complete a transfer to another member

The Dispose Tab will put the animal in a Disposal queue if you need to update the status of an animal

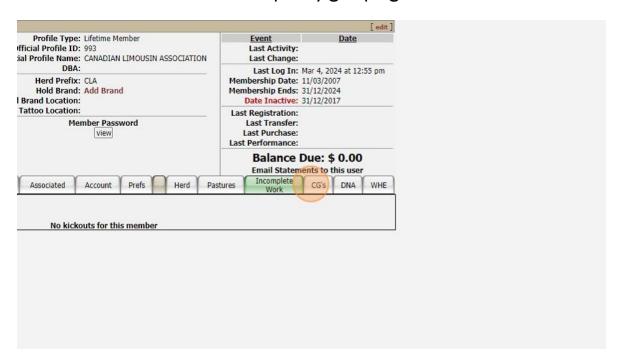
The Genotype tab will put the animal into your DNA queue, this is a quick way to enter in a group of animals you would like to have DNA completed on.



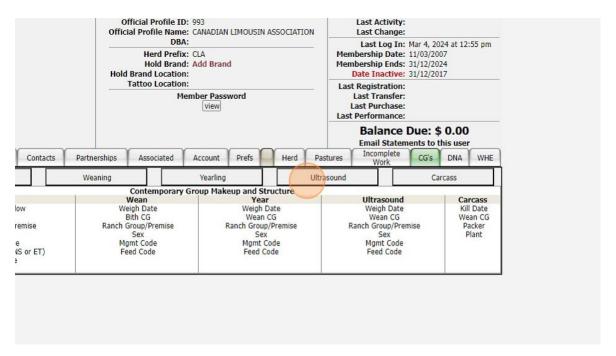
# 21. The incomplete work tab will show you all the work queues you have uncompleted work in.



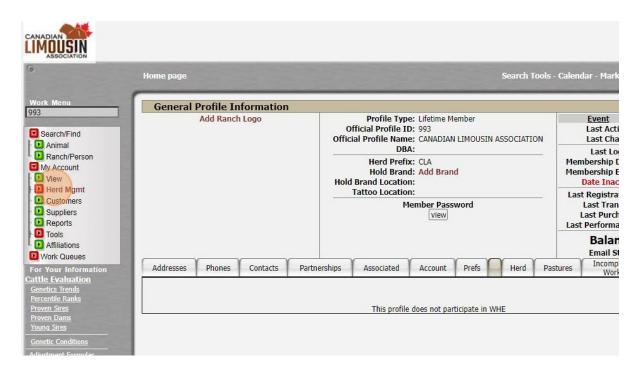
### 22. Click "CG's" tab is the contemporary grouping rules



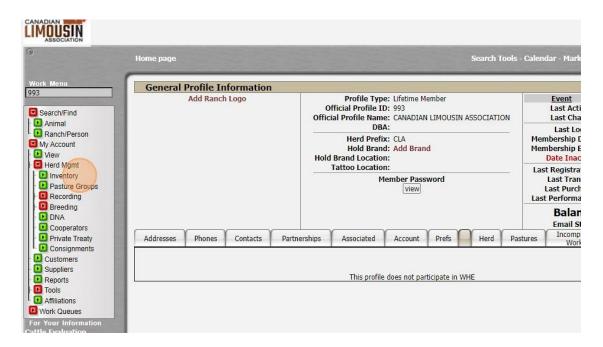
### 23. Contemporary groups, and what makes up the data required



## 24. On the left side of your member profile screen is your Herd Management area



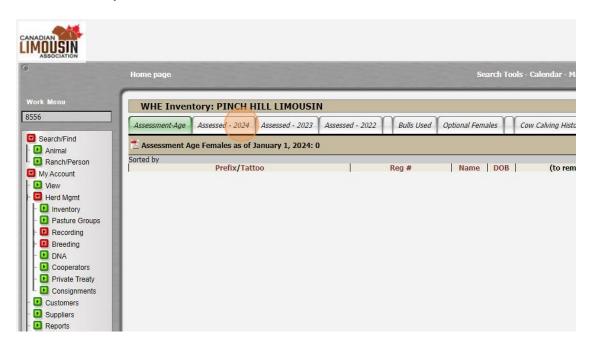
25. The first here is Inventory, this is where your Whole Herd enrolled animals will be listed



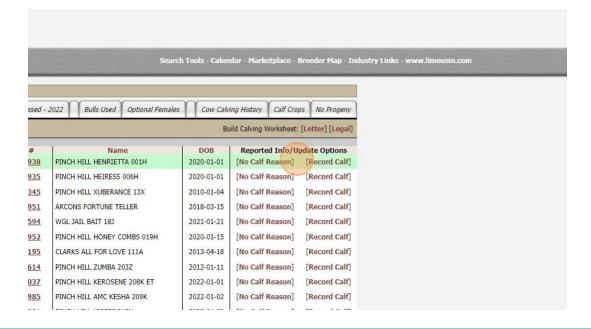
26. Under the Assessment-Age tab will be a list of your active cows to enroll in Whole Herd Enrolment, this opens in October each year.



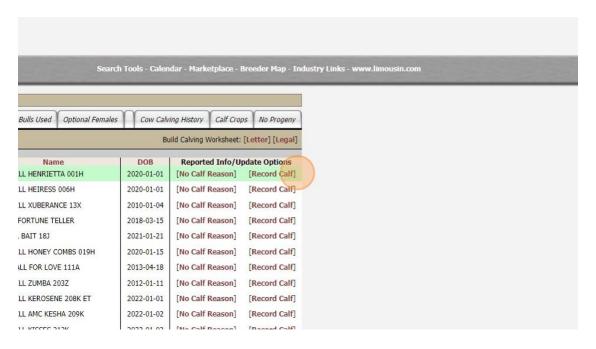
27. The next few tabs to the right are your assessment year tabs, you can click on each tab year to enter calf data



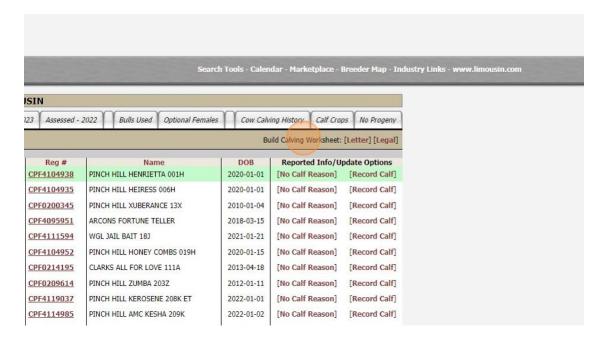
28. Once you open a assessed tab, it will list all your cows enrolled for that year. You can then enter the calving data. If they did not have a calf that year click the "no calf reason" and it will bring up a dropdown menu to choose the appropriate reason the cow did not calve that year.



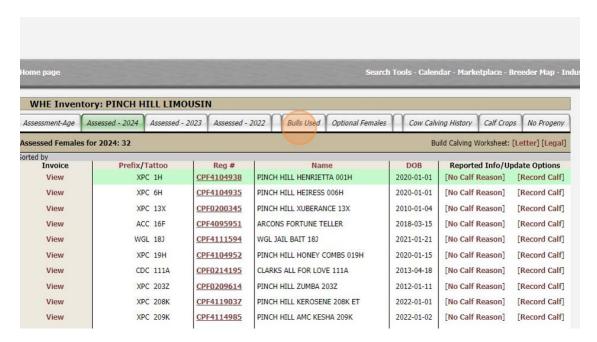
29. The "record calf" will place a calf in the calving queue for this cow, so you can complete the calf registrations



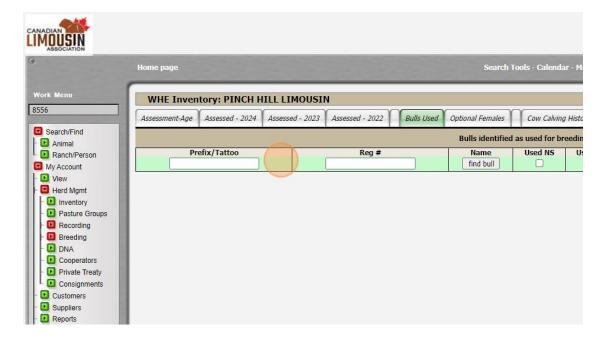
30. If you like to see the animals on paper you can build a calving worksheet to print out, it has all the same data as on the digital beef recording screen.



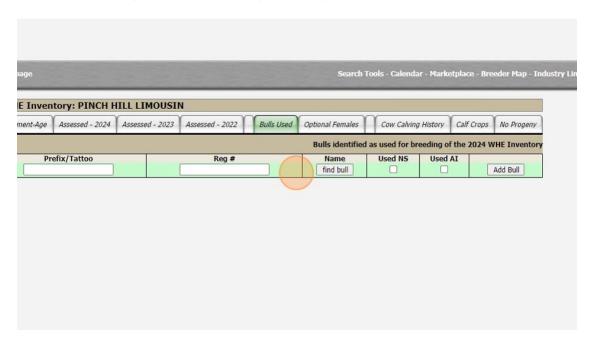
31. The bulls used tab is a place to enter in your bulls used



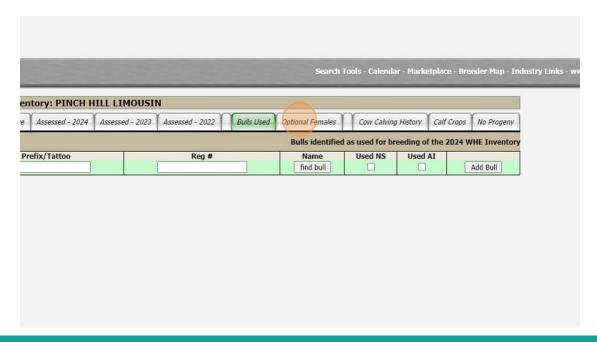
32. Entering in each bull into the WHE will allow you to see if they meet all the bylaw requirements for use, if they do not then it is a good time to get the DNA set up and tested before you use them for breeding.



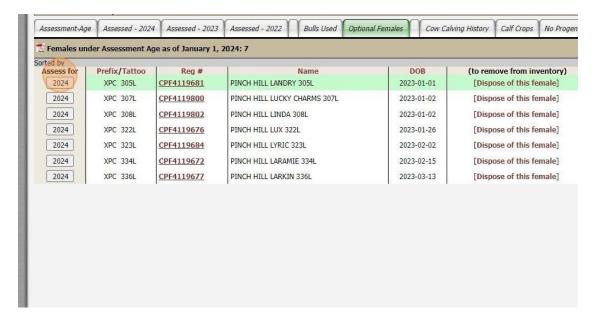
33. Enter in the Tattoo, or Registration number, then find bull. Check if it is used for Natural service or AI service. Then click add bull. A note will come up under each bull if they do not meet bylaw requirements.



34. The optional females tab is for calves that are not at breeding age at the time of assessment. Or females that had code 51 (Limousin female held from breeding) the previous year.



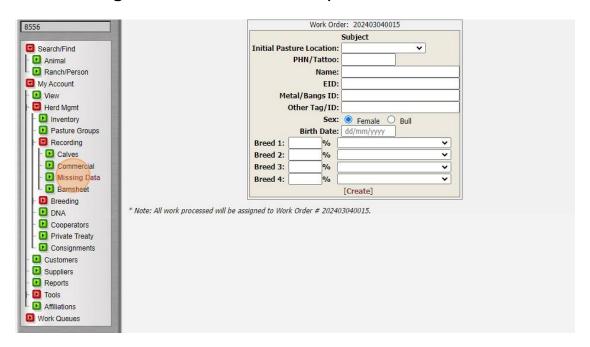
35. By clicking on the Assess for 2024 tab it would add that female to your WHE 2024 if you bred her and planned on her calving that year



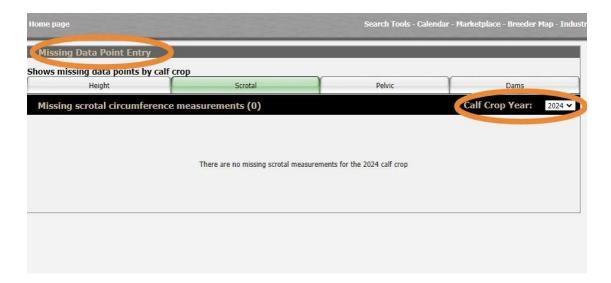
36. The next tab under herd management is the Recording Tab. Here you can select calves and enter calving data on specific calves, if you do not choose to use the inventory record calf screen



37. Commercial tab, this is where you enter in commercial cows. If you use a commercial cow as a recipient female, and she is not a Limousin cow, or is not able to be registered as a Limousin cow you would enter here.



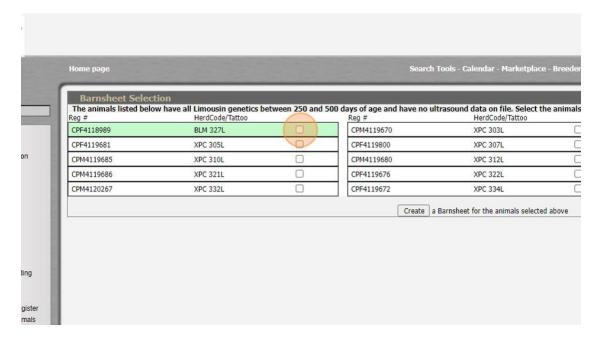
38. The Missing Data is where you enter in any missed data from the year. You can select the year in the calf crop year drop down. Add heights, scrotal, pelvic or Dam information here.



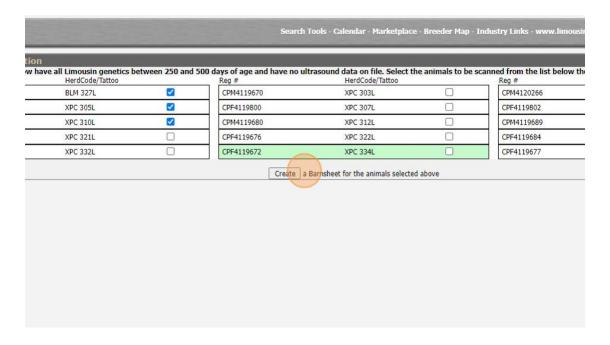
39. The Barn sheet tab will take you to where you can print out barn sheets for ultrasound technicians



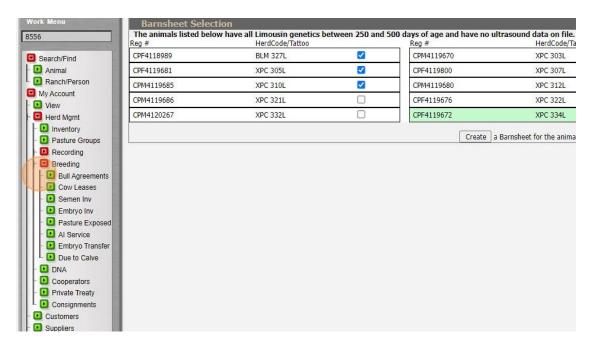
40. Check the box beside each animal you wish to add to your sheet



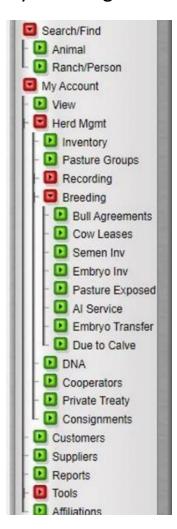
41. Then click create and it will generate a spreadsheet for you to give to your ultrasound technician



42. The next tab group under herd management is the Breeding tab



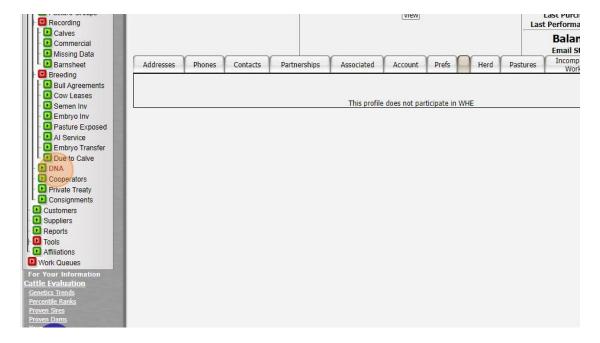
43. Here is where you can set up Bull use agreements, cow leases, add to your semen inventories, Embryo Inventories (if you have purchased embryo's the CLA will have to add the embryos to your inventory), Pasture exposure, AI service, Embryo Transfers and Due to Calve. These are all management screens if you use Digital Beef as your complete calving management system.



44. The Due to Calve tab will take you to your due to calve report. This will generate animals and their due dates based on breeding information you have entered during breeding season.



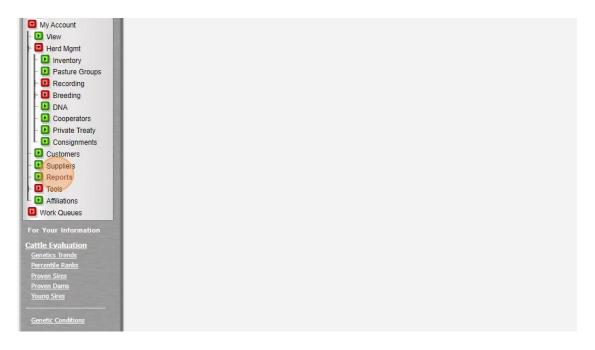
45. The next tab under herd management is your DNA tab, this is where you can go set up DNA requests for your animals to submit to the CLA office.



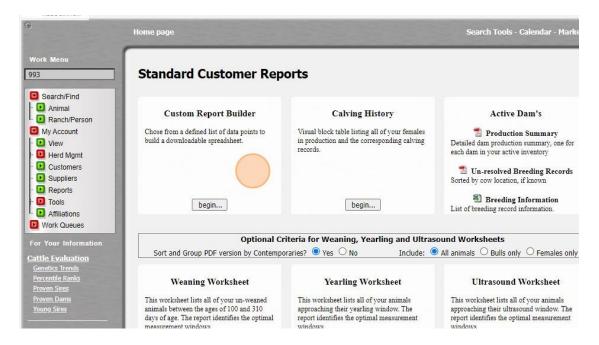
46. This will bring up the DNA order request, Orders you have in progress, Parentage markers (animals that have been tested and results of parentage), Genetic summary (animals tested for phenotypes and the results), Probable carries (this shows animals with probable defects from pedigree carriers for Proto and F94L Myostatin)



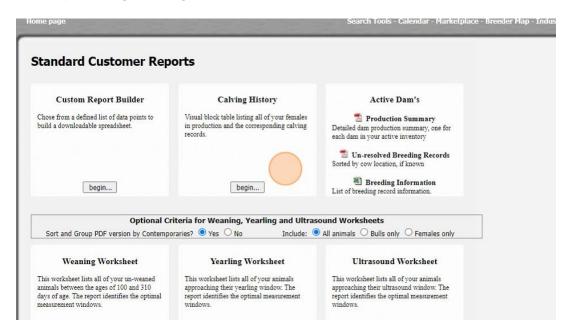
47. The Reports Tab will bring you to the Standard Reports Page



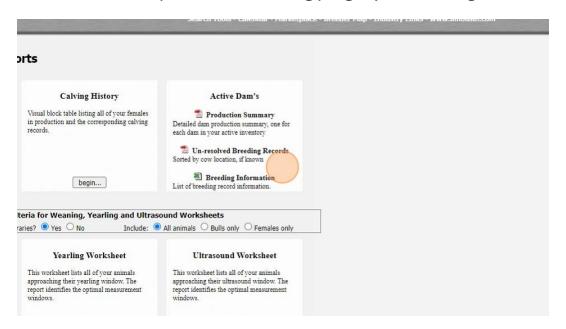
48. The custom report Builder, you can choose from a defined list of data points to build a downloadable spreadsheet based on the criteria you selected



## 49. Calving History Visual block table listing all of your females in production and the corresponding calving records

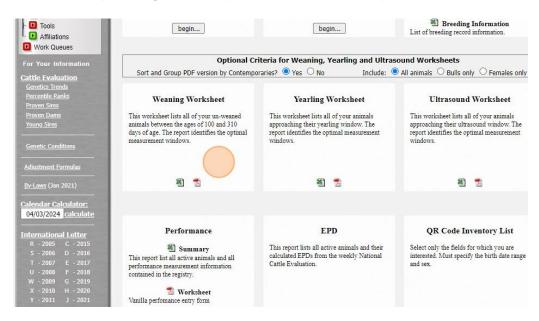


50. The Active Dam's, here you can build custom lists of Production summary (list all your females and the progeny they have had to date), Unresolved Breeding Records, and Breeding records worksheets (shows the breeding dam/sire, dates exposed and resulting progeny and calving dates)



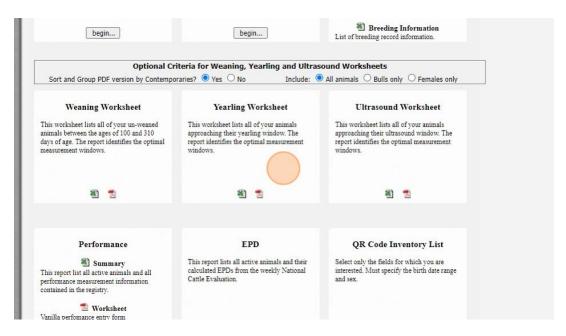
#### 51. Weaning Worksheet

This worksheet lists all of your un-weaned animals between the ages of 100 and 310 days of age. The report identifies the optimal measurement windows.



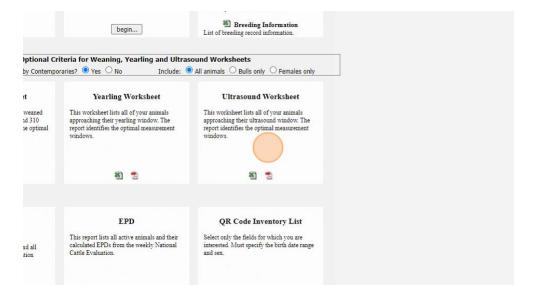
#### 52. Yearling Worksheet

This worksheet lists all of your animals approaching their yearling window. The report identifies the optimal measurement windows.



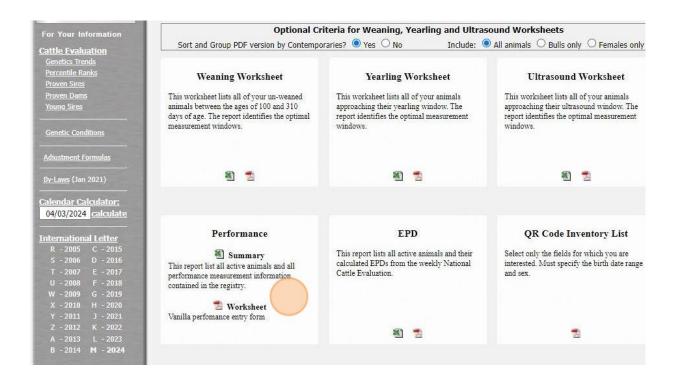
#### 53. Ultrasound Worksheet

This worksheet lists all of your animals approaching their ultrasound window. The report identifies the optimal measurement windows.



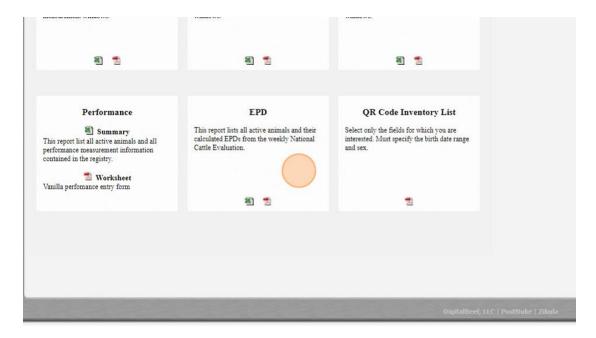
54. Performance Summary this report lists all active animals and all performance measurement information contained in the registry.

Performance Worksheet is an empty worksheet to enter in any performance data chute side to record later



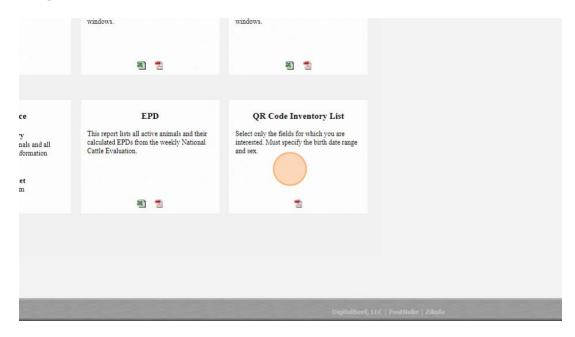
#### 55. EPD

This report lists all active animals and their calculated EPDs from the weekly National Cattle Evaluation.



#### 56. QR Code Inventory List

Select only the fields for which you are interested. Must specify the birth date range and sex.



#### 57. Work Queues Tab

Birth recording will have any animals you have placed in this queue to register/records calves

Weaning queue is where you will enter the weaning data for any calves you have placed in the weaning queue from your herd tab

Yearling queue is where you will enter the yearling data for any calves you have placed in the yearling queue from your herd tab, only calves with weaning weights can have yearling data recorded

Upgrade/Register this work queue is for animals you have placed in the queue from the herd tab as well that requires upgrading to registered (example a embryo calf that now has DNA completed, or a calf you recorded and now have more data on and what to register)

Transfer Animal work queue is for animals you have selected under the herd tab that you would like to complete the transfers on to members you have sold them to

Update status work queue is for animals you have selected to Dispose from your herd tab,

